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SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Description/Title of Attached Forms: PSTCF (final version); Itinerary (final version)

[illegible]

(Date)


(Signature of Traveler)

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Final

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):
Cooperative for Assistance & Relief Everywhere, Inc. (CARE)
2. Description of the trip: To showcase the positive reach and scope of U.S. investments in programs that improve food and nutrition security in Niger.
3. Dates of travel: Oct. 30 - Nov. 4, 2016
4. Place of travel: Niger
5. Name and title of Senate invitees: See Addendum A
6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
– OR –
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
– AND –
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
– AND –
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. USE ONLY IF YOU CHECKED QUESTION 6(B)

I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

- OR -

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. USE ONLY IF YOU CHECKED QUESTION 9(B)

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

- 12. Briefly describe the role of each sponsor in organizing and conducting the trip:**

CARE is host to the delegation and is responsible for logistics, content of the trip and post-trip follow up.

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- 13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:**

CARE is a leading humanitarian organization focused on combating global poverty. We place a special emphasis on women and girls because when they are equipped with the proper resources they help their families and communities escape poverty. See Addendum E.

Briefly describe each sponsor's prior history of sponsoring congressional trips:

- 14. Briefly describe each sponsor's prior history of sponsoring congressional trips:**

CARE hosts congressional trips as an educational opportunity to see development work firsthand.

Since 2009, we have hosted twenty-two trips with members of Congress and their staff.

Since 2009, we have hosted twenty-two trips with members of Congress and their staff.

Since 2000, we have received many, and hope that we will continue to receive many, more inquiries from people who are interested in the work of the Center for the Study of the American South.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

CARE International works in over 90 countries around the world implementing programming as well as promoting visibility on issues important to ending global poverty and leading advocacy toward local and international actors to prioritize poverty-combatting initiatives.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$5,100	\$416	\$292	Interpreters, Security, Visas: \$880
<input type="checkbox"/> Actual Amounts	See Addendum D for estimate details.			

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip was arranged specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The U.S. government is an important development and emergency food aid partner in Niger, sharing an interest in cross-cutting programs to improve food and nutrition security in Niger.

19. Name and location of hotel or other lodging facility:

Grand Hotel - BP 471 Niamey, Niger

20. Reason(s) for selecting hotel or other lodging facility:

The hotels offer western accommodations with ample security for the trip's activities.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The government per diem rate for Niamey, Niger is \$104/night for lodging and \$73/day for food.

Our costs are at these rates.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

The delegation will fly coach class to and from Niger. The delegation will fly on a United Nations World

Food Program charter plane (coach equivalent) for internal travel in Niger. See Addendum C.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

No entertainment will be provided on this trip.

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor: _____

Name and Title: Robert Roche, Director, Learning Tours

Name of Organization: Cooperative for Assistance and Relief Everywhere, Inc. (CARE)

Address: 1899 L Street, NW, Suite 500, Washington, DC 20036

Telephone Number: 202-550-6535

Fax Number: 202-296-8695

E-mail Address: roche@care.org

Names and titles of ALL Senate invitees and explanation of why the individual was invited.

Senate Agriculture Committee
Senate Transportation Committee
Foreign Relations Committee

Invited Guest:
Devin Mogler– Legislative Assistant, Senator Joni Ernst (R-IA)
Tracy Henke – Legislative Director, Senator Roy Blunt (R-MO)
Caitlin Poling – Nat. Security Advisor, Senator David Perdue (R-GA)
Liz Hermsen – Senior Policy Advisor, Senator Bob Casey (D-PA)
Anne Knapke – Deputy Legislative Director, Sen. Amy Klobuchar (D-MN)
Lynn Tjeerdsma – Senior Policy Advisor, Sen. John Thune (R-SD)
Mary Olive – Counsel, Senate Agriculture Committee Minority Staff
Hayley Pierre – Professional Staff Member, Senate Transportation Committee Minority Staff
Nick Barbash – Legislative Assistant, Sen. Tim Kaine (D-VA)
Alvaro Zarco – Legislative Correspondent, Sen. Tim Kaine (D-VA)

Cities of Departure:

7:35pm – Depart Washington, DC (Air France #55)

8:00am – Arrive Paris, France

11:00am – Depart Paris, France (Air France #306)

4:30pm – Arrive Niamey, Niger

12:35am – Depart Niamey, Niger (Air France #339)

6:00am – Arrive Paris France

1:20pm – Depart Paris, France (Air France #54)

5:10pm ~ Arrive Washington, DC

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On November 2, 2016, the delegation will travel on a chartered flight from Niamey, Niger to Maradi, Niger and back to Niamey. Additionally, on November 3, 2016, the delegation will travel on a chartered flight from Niamey, Niger to Tillabéri, Niger and back to Niamey.

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Addendum D:

- Transportation Estimation per person – \$5,100
 - Flight estimation: \$3,000
 - Vehicles: \$1,000
 - Charter flight: \$1,100
- Lodging Estimation per person – \$416
 - \$104 per night x 4 nights*
- Meals Estimation per person – \$292
 - \$73 (USG M&I per diem for Niamey) x 4 days
- Other Expenses Estimation per person - \$880
 - Visa -- \$190
 - Security -- \$590
 - Interpreter -- \$100

** Note: Though the delegates are only spending 3 nights in Niger, we will likely pay for an additional night at the hotel so that delegates can use their room until transferring to the airport at 10:30pm on Nov. 3, 2016 to catch a 12:35am flight home.*

CARE pursues this mission in over 90 countries and has operated in Niger since 1974. By educating key policymakers and stakeholders on the innovative solutions to poverty and the link between women's empowerment and ending global poverty, Learning Tours support CARE's broader mission by building understanding and support for the cause of combatting global poverty.

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Final

AGENDA: CARE Learning Tour to Niger, October 30 - November 4, 2016

Sunday, October 30

Travel Day

Depart U.S. for Niamey, Niger

Monday, October 31

Travel Day/Niamey, Niger

4:30pm CARE delegation arrives to Niamey, Niger (AF #0306)

4:30-5:00pm Transfer to Grand Hotel

5:00-6:30pm Hotel check-in/unpacking time

6:30-7:30pm Welcome Briefing to provide an overview of trip and introduce CARE staff and delegates to one another

Overnight: Grand Hotel, Niamey, Niger

Tuesday, November 1

Niamey, Niger

9:00-10:30am Scene-Setter Briefing to gain historical and political context for short-term food and nutrition security in Niger

10:30-11:15am Transfer to Site Visit 1

11:15-12:15pm Site Visit 1: Tour of World Food Program Warehouse to learn about how food aid arrives to Niger and how it is processed upon arrival

12:15-1:00pm Transfer to lunch

1:00-2:30pm U.S. Mission Lunch Briefing to learn about the U.S. Government's development priorities in Niger

2:30-3:00pm Transfer to Meeting with High-Level Officials

3:00-4:00pm Meeting with High-Level Nigerien Officials to learn about the Nigerien Government's food security programs and priorities

4:00-4:30pm Transfer to Grand Hotel

4:30-5:30pm Debrief Roundtable with delegation to discuss the day's learning objectives

5:30-6:00pm Transfer to the U.S. Ambassador's residence

6:00-8:00pm Reception with U.S. Ambassador, Local Government & NGO Leaders to discuss the role of international partners, local governments and NGOs in development in Niger

8:00-8:30pm Transfer to Grand Hotel

Overnight: Grand Hotel, Niamey, Niger

Wednesday, November 2

Maradi, Niger

8:30-9:00am Transfer to airport

9:00-10:00am Plane briefing on the different types of food aid
• Transfer to Maradi

10:00-11:00am Transfer to Site Visit 1

11:00-12:30pm Site Visit 1: Visit Food Aid Distribution Site to learn about how recipients of food aid are identified, how communities are mobilized and what the process of distributing food aid is to beneficiaries. Meet with beneficiaries to hear their stories

12:30-1:00pm Transfer to Site Visit 2
• Note: Lunch in vehicles

1:00-2:00pm Site Visit 2: Visit Cash Transfer Program to learn about how this program differs from food aid, how recipients are identified and mobilized for this program and discuss strengths and weaknesses of program with beneficiaries

2:00-2:30pm Transfer to Site Visit 3

2:30-3:30pm Site Visit 3: Visit FFP LAHIA program to learn about efforts to reduce food insecurity and malnutrition by addressing nutrition for pregnant/lactating women and children under 5 years of age

3:30-4:30pm Transfer to airport

4:30-5:30pm Transfer to Niamey

5:30-6:00pm Transfer to Grand Hotel

6:00-7:00pm Downtime at hotel

7:00-8:30pm Closing Dinner to discuss lessons learned and next steps when the delegation returns to DC

Overnight: Grand Hotel, Niamey, Niger

Thursday, November 3

Tillaberi, Niger/Travel Day

9:00-9:30am Transfer to airport

9:30-10:15am Transfer to Tillaberi

10:15-11:00am Transfer to Site Visit 1

11:00-12:30pm Site Visit 1: Visit Food Voucher Program to learn about how this program differs from food aid and cash transfers, how recipients are identified and mobilized for this program and discuss strengths and weaknesses of program with beneficiaries. Meet with farmers to learn about local/regional procurement

12:30-1:00pm Transfer to lunch

1:00-2:30pm Lunch Roundtable Discussion on the impact of food aid on local markets, local and regional procurement and compare food aid vs. long term food security

2:30-3:00pm Transfer to Site Visit 2

3:00-4:30pm Site Visit 2: Visit Resilience and Economic Growth in Sahel - Enhanced Resilience (REGIS-ER) to learn about initiatives to enhance the long-term resilience of local agricultural production. Meet with local farmers

4:30-5:00pm Transfer to airport

5:00-5:45pm Transfer to Niamey

5:45-6:00pm Transfer to Grand Hotel

6:00-8:00pm Delegate debrief dinner to discuss the day's programming and the connection between short and long term food security

8:00-10:30pm Packing time

10:30pm Transfer to airport

12:35am Return Flight to the U.S. (AF #339)